



## **Minutes of the 2016 ANNUAL GENERAL MEETING (AGM) of the Market Bosworth Sports Club (MBSC)**

held in the MBSC Pavilion at Wellsborough Road Ground on Monday 18<sup>th</sup> April 2016 at 7.30 pm

**Attendees:** 12 people attended the 2016 MBSC AGM, including representatives from all three of the member clubs and two of the four sports ground trustees. Please see Appendix A for a summary list of attendees. There were no apologies received.

### **Agenda Item 1 – Approval of Minutes from the previous MBSC AGM**

Reference to the 2015 AGM minutes demonstrated just how far the Sports Club had progressed in the past year, as described in the Chairman's report below. There were no outstanding items from the 2015 MBSC AGM hence the minutes were agreed as correct and duly signed by the Chairman.

### **Agenda Item 2 – Annual Reports**

#### *Chairman's Report*

Chairman Bob Sykes summarised the huge advancement and achievements made by the Sports Club in the past year and paid thanks to everyone for the considerable time and effort expended to reach the 'dream' of a new Clubhouse some two years ahead of the previously anticipated schedule – and almost certainly the most successful, significant and unparalleled year ever in the Club's history.

#### *Receipt & Approval of the 2014/15 MBSC Accounts*

Treasurer David Gordon provided a detailed summary and extensive explanation of MBSC accounts for the year ending 31<sup>st</sup> March 2016 – considerably affected in both value and activity terms by the impact of the Clubhouse project, with annual income and expenditure figures both exceeding £420k and awards/donations received totalling around £400k. (Please see Appendix B for full details.)

However, whilst the Club appeared to be in a relatively healthy financial position, there was still a lot of work to be done to complete, manage and maintain the new Clubhouse facilities and ground – with everyday expenditure certain to increase in the coming months and significant final payments to be made before completion of the Clubhouse project and associated works.

Likewise, a recent electricity bill of around £2,800 (due primarily to equipment used in February to dry out the new Clubhouse building) would have to be paid in instalments and ongoing electricity costs were currently estimated at around £18 per week compared to the previous £16 per month standing order payment.

Concern was also expressed at the high cost of fines incurred this season by the Football Club, and associated reimbursement by offenders, and nearly £6k spent on items of kit and equipment (mostly related to football and Liss Sports).

David advised that, at the present time, there was around £5k in the Clubhouse fund-raising account and around £8.3k in the main account – with payment of pitch hire and affiliation fees due from the latter. Income was awaited from an agreed £5k loan, a further £8k awarded by Sport England, plus £1k raised by the Football Club juniors – an excellent effort.

Hence, it was duly agreed that, although the Sports Club was currently in a sound financial position, there was an urgent need to introduce or tighten controls in future in order to maintain and protect the much greater assets now owned and managed by the Club – as also recommended and required by the Football Foundation and other significant funding and regulatory authorities.

#### *Football Club Report*

John Denore presented a detailed summary/update of the 2015/16 season on behalf of the Football Club (see Appendix C) which highlighted their successes, challenges, mitigations and proposed future plans – including addressing the financial issues raised earlier, with the majority of current day-to-day Sports Club income and expenditure primarily centred around the Football Club.

#### *Cricket Club Report*

Matt Watson provided details of the forthcoming cricket season – starting on Saturday 23<sup>rd</sup> April and ending in mid-September (due to increased fixtures after promotion). The new covers were now on site, funded by an ECB grant and a 2-year interest-free loan, with a fund-raising Race Night being organised for June. The new Clubhouse would hopefully prove a draw for local players (one already recruited) and also for development of the junior element, which has sadly disbanded this season as the previous coach was unable to continue their commitment – with most juniors apparently joining Twycross or Newbold Verdon.

#### *1485 Triathlon Club Report*

David Lawrie provided a brief update on behalf of the Triathlon Club – including proposals for British Athletics affiliation and better integration/cross-fertilisation with the Sports Club in future. Copies of the recent Triathlon Club AGM minutes were available on request. In response, grateful thanks were offered to the Triathlon Club for their recent £1,443 donation to the Sports Club project.

### **Agenda Item 3 – Appointment of Officers of the Club (MBSC)**

In accordance with Section 9 of the MBSC Constitution the following Officers of the Club (MBSC) were elected for the coming year:

- ***Chairman***

*Continued ...*

Current Club Chairman Bob Sykes was formally proposed (Ricky McDougall) and seconded (John Denore) to continue as MBSC Chairman for another year and, with no other candidates being nominated, Bob was voted by all present to serve again as Sports Club Chairman.

- **Secretary**

Current Club Secretary Mick Stokes was formally proposed (Bob Sykes) and seconded (David Gordon) to continue as MBSC Secretary for another year and, with no other candidates being nominated, Mick was voted by all present to serve again as Sports Club Secretary.

- **Treasurer**

Current Club Treasurer David Gordon was formally proposed (Ricky McDougall) and seconded (John Denore) to continue as MBSC Treasurer for another year and, with no other candidates being nominated, David was voted by all present to serve again as Sports Club Treasurer.

Further representatives were appointed/re-appointed to serve on the Sports Club Committee for the forthcoming year, as follows:-

- Football Club representative: John Denore (P: Bob Sykes S: David Gordon)
- Cricket Club representative: Matt Watson (P: Mick Stokes S: Ricky McDougall)
- Triathlon Club representative: Steve Robinson (P: David Lawrie S: Bob Sykes)
- MBSC Fund Raising representative: Stella Bridle (P: Mick Stokes S: Ricky McDougall)
- Clubhouse Project Co-ordinator: Ricky McDougall (P: Bob Sykes S: John Denore)

The Sports Club are also seeking to appoint a Groundsman and a Caretaker to manage and maintain the new Clubhouse and extended sports ground facilities. Interest from two potential candidates for these roles would be followed up by the Club whilst the County F.A. had advised that Groundsman training sessions were available, plus a 20% saving offered when purchasing ground maintenance equipment from their preferred supplier.

#### **Agenda Item 4 – Appointment of Auditors**

It was agreed that Matt Watson should contact Peter Hames regarding auditing of the 2015/16 accounts, as Lisa Hames had suggested that she wouldn't be able to do it this year due to the huge value increase in turnover this year – mostly related to the Clubhouse project costs.

#### **Agenda Item 5 – Clubhouse Project / Groundworks**

Ricky McDougall advised that the major Clubhouse and Car Park project was nearing completion but there had been contractual and local council (wrong paperwork!) delays. There were 1-2 weeks work to finish the car park and road tie-in plus a couple of days work on the building itself – to be followed by independent snagging (by Sylvester Cheung, Architect).

A quotation of £3k was unanimously approved for demolition and removal of the old sports pavilion, followed by levelling the ground (utilising the large soil spoil heap) then seeding and re-siting existing storage containers. This would create a slight gradient to a new playing area suitable for junior and training pitches, at a significant cost saving to other alternatives.

*Continued ...*

It was also agreed that new Security Fencing should be installed 4ft from the new ground-side kerbs to provide a suitable footway along the ground but off the car parking area. On the subject of fences, it was advised that Loughborough Dynamo had an effective and easily removable barrier round their cricket square – something the Sports Club could consider for the future. (On a similar theme, it was advised that Saffron Dynamo had removable floodlights – another idea for the future.)

#### **Agenda Item 6 – Membership / Subscriptions Review**

Because of the current uncertainty of future Sports Club costs, it was agreed to defer any decision on revisions to membership subscriptions until a later date – i.e. to be discussed at MBSC Committee meetings as appropriate. From the accounts, the past year's figures for 'normal' Sports Club activity were around £30k expenditure, with £15k income from subscriptions and the remainder from fund raising and donations.

The Sports Club Treasurer requested full details of membership numbers and annual running costs from all associated clubs – i.e. Football Club, Cricket Club and Triathlon Club – to facilitate discussion and decision on future membership subscription levels.

Once more accurate running costs were available, including a revised insurance quotation awaited from NFU, it would also be necessary to set corresponding hire rates for the new Function Room – with several enquiries already received for hiring this Clubhouse facility. It was however agreed that requests to host birthday or wedding parties would be declined at present, based on experience and feedback from other similar facilities in the local area.

#### **Agenda Item 7 – Any Other Business**

- Clubhouse & Ground

Ricky McDougall advised that a Sponsors Board had been obtained for the new Clubhouse – providing a photo opportunity in due course! Suitable sports images to decorate walls and corridors of the new Clubhouse were also available from Willow Photography – to be decided at the next MBSC Committee Meeting (Monday May 9<sup>th</sup> 2016).

It was stressed that, in future, a record of members and signed-in guests must be kept by the Sports Club at the Clubhouse/Ground – to comply with insurance and legal requirements of licensing terms and conditions etc.

With regard to the sports ground, Matt Watson advised that arrangements were in hand if rabbits proved to be a problem like last year.

- Planned Events

Discussion took place regarding a proposed Clubhouse Opening Ceremony, which had been originally scheduled for Saturday 11<sup>th</sup> June to coincide with the Football Club's Annual Junior Tournament and Presentation Evening. With other national events occurring that weekend, it was considered impractical to hold the ceremony on this day, with a revised date and time (plus invited guests) to be discussed at the next MBSC Committee Meeting in May.

*Continued ...*

The Chairman requested volunteers to assist with marshalling etc. at the Bosworth Festival Concert (featuring a Beatles Tribute Band) on Saturday July 2<sup>nd</sup> 2016 from 6pm to 10.30pm – Matt Watson offered his services as a registered First-Aider, as had also been requested by the Bosworth Festival organisers.

The meeting concluded at 9.15 pm

Appendices:

- A. List of 2016 MBSC AGM Attendees
- B. MBSC 2015/16 Accounts – year ending March 31<sup>st</sup> 2016
- C. MB Football Club 2015/16 Summary/Update