



Minutes of the 2015 ANNUAL GENERAL MEETING (AGM) of the Market Bosworth Sports Club (MBSC)

held in the MBSC Pavilion at Wellsborough Road Ground on Monday 11th May 2015 at 7.30 pm

Attendees: 12 people attended the 2015 MBSC AGM, including representatives from all three member clubs and two of the four sports ground trustees. Please see Appendix A for a summary list of attendees, plus apologies received from one person.

Agenda Item 1 – Approval of Minutes from the previous MBSC AGM

There were no outstanding items or queries from the May 2014 MBSC AGM hence the minutes were agreed as correct and duly signed by the Chairman.

Agenda Item 2 – Receipt & Approval of the 2014/15 MBSC Accounts

Treasurer David Gordon provided a detailed summary – in both written and spreadsheet form – plus an extensive explanation of MBSC accounts for the year ending 31st March 2015. The Sports Club had effectively made a surplus of around £3k over the year and, although there was £17k total in the Club accounts at the financial year end, this had already been reduced by payment of various affiliation and registration fees for next season. There was also a commitment of £13k to be spent when building the new Clubhouse, as designated in the recently successful grant application. After brief discussions, the 2014/15 accounts were duly approved, subject to audit.

The Cricket Club had recently been awarded a £2k grant from the ECB towards replacement of pitch covers, to be spent by 22nd August but, with an estimated cost of £4.5k, this would entail additional expenditure. Further details of Sports Club finances were discussed later (please see Agenda Item 6).

Agenda Item 3 – Appointment of Officers of the Club (MBSC)

In accordance with Section 9 of the MBSC Constitution the following Officers of the Club (MBSC) were elected for the coming year:

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- **Chairman**

Current Chairman Bob Sykes was formally proposed (Greg Statham) and seconded (John Denore) as MBSC Chairman and, with no other candidates being nominated, Bob was voted by all present to continue to serve again as Club Chairman for the coming year.

- **Secretary**

Mick Stokes was formally proposed (David Gordon) and seconded (Greg Statham) for the role of MBSC Secretary and, with no other candidates being nominated, Mick was voted by all present to continue to serve as Club Secretary for the coming year.

- **Treasurer**

David Gordon was formally proposed (Bob Sykes) and seconded (Steve Robinson) for the role of MBSC Treasurer and, with no other nominations received, David was voted by all present to continue to serve as Club Treasurer for the coming year.

Following the Clubhouse funding award success, it was universally agreed that enhancements were needed to the present Sports Club Committee and Management structure to address forthcoming challenges and responsibilities. A draft structure document (Appendix B) was discussed, highlighting the need for additional voluntary roles within the organisation. Hence further representatives were appointed/re-appointed to serve on the Sports Club Committee for the forthcoming year, with some recommended co-opted roles being new and therefore as yet unfilled – as follows:-

- Football Club (FC) representative: John Denore (P: Dan Watts S: Mick Stokes)
- Cricket Club (CC) representative: Matt Watson (P: Greg Statham S: James Tudge)
- Triathlon Club (TC) representative: Steve Robinson (P: David Lawrie S: Dave Highton)
- MBSC Fund Raising representative: Stella Bridle (P: Bob Sykes S: Mick Stokes)
- Clubhouse Project Co-ordinator: Ricky McDougall (P: Stella Bridle S: Bob Sykes)
- MBSC Volunteer Co-ordinator: Vacant
- MBSC Facilities Manager: Vacant

The latter two roles were discussed in more detail, together with a potential Social Co-ordinator role to facilitate improved communication to Club members and parents including beneficial use of social media such as Twitter and Facebook. It was generally agreed that, with the advent of the Clubhouse project, introduction of a regular MBSC Newsletter via email and hardcopy would be ideal – issued quarterly, with the first publication drafted after a meeting on Friday 15th May to agree time scales for the new Clubhouse build. Greg Statham and Stella Bridle agreed to compile the first draft.

Nomination of Welfare Officers was also raised, with the Cricket Club seeking to appoint their own.

Agenda Item 4 – Appointment of Auditors

It was suggested that the Hames Partnership should be re-appointed as auditors for the 2015/16 financial year, since around £500k was likely to be passing through the Sports Club accounts in the coming year and the Hames Partnership were suitably qualified to meet specific conditions of the various Clubhouse funding awards.

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Agenda Item 5 – Clubhouse Project / Groundworks

The Chairman proposed a huge vote of thanks to John Denore – seconded by everyone present – for his sterling efforts in securing the substantial funding award from the Premier League & FA Facilities Fund (via the Football Foundation), which would now enable the building of a new Clubhouse to be commenced. John had received formal documentation of the £370k award (circa 80% of total cost), together with associated terms and conditions and ongoing monitoring requirement. Copies of this were needed for submission to both Sport England and The Dixie Educational Trust to facilitate release of their related Clubhouse funding awards (£50k and £12k respectively).

There was a meeting scheduled for Friday 15th May with FA representatives and Bedaro (the builder) to discuss project details and a timetable for the build, including associated ancillary works (e.g. car park and public footpath). It was advised that the existing pavilion would be used as a Site Office by Bedaro, with security of the whole site being a concern. A proposal to lay the hedge along the canal side boundary (quoted cost £2.2k) was agreed, to provide much greater security and also improve the visual aspect – much cheaper than 150m of fencing and much longer lifespan (30 years).

It was hoped to incorporate a public footpath (as requested by the Parish Council) in the build costs, by virtue of a 'walkway' through the car park, but fencing off direct access to the ground to prevent the facility being used as a public playing field. An application would be submitted to Lafarge (June deadline) to hopefully fund a footpath all around the ground – ideally suitable for disabled users and with seats at various vantage points. On-site storage was also discussed, with possible provision of bike racks and re-siting of the existing containers (after smartening them up).

A ground tidying-up day was considered necessary before the builders arrived, to hopefully maintain a clean and tidy site. It was suggested that library photographs of the build process should be taken, possibly with 'first sod removal' by a local celebrity/dignitary (the Mayor of Hinckley & Bosworth?) – being good for publicity of the new Clubhouse project.

One noted condition of the Premier League & FA Facilities Fund award was for the Football Club to achieve Development Charter Standard status in due course – another type of challenge to be met.

Agenda Item 6 – Membership / Subscriptions

Based on previous income and expenditure, Club Treasurer David Gordon had drafted forecast costs for a typical year at present membership and activity levels, demonstrating that – just to break even – the Sports Club needed to raise around £20k per year, which should ideally be covered by member subscriptions alone. This had previously been the case but the likely increase in outgoings prompted detailed discussions regarding future member subscription levels and associated match fees.

Figures for the Triathlon Club were not included in the draft forecast costs as a 1 year trial affiliation had previously been agreed for 2015 at the following preferential subscription rate:

Triathlon Club Members – £25 per annum + 25% event profit (pending full membership in 2016)

After various discussions, a set fee structure for the Football and Cricket Clubs was agreed as shown in the following table:

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Market Bosworth Sports Club (SC) Fee Structure 2015-16	
Category	Annual Membership
Adult	£55 per annum, or £5 per month by direct debit
Junior (7 to 18)	£25 per annum
Mini's – pre league players	Free
"Social" members	£15 per annum
Individual Sports Subscriptions	
Adult Football	£5 per match fees
Youth Football (u11s to u18s)	Option 1 - Monthly direct debit £14 to include SC membership Option 2 – All in one annual payment to include SC membership - £145 – saving of £23 on monthly pay
Junior Football (u7s to u10s)	Option 1 - Monthly direct debit £13 to include SC membership Option 2 – All in one annual payment to include SC membership - £135 – saving of £22 on monthly pay
Pre League players (below under 7s)	Option 1 - £3 per training session (pay per play) Option 2 – All in one annual payment - £100
Adult Cricket	£10 per match fees
Junior Cricket	£3 per match
<i>If a cricketer has already paid SC membership through their football fees or vice-versa they are not expected to pay twice. Treasurer David Gordon will confirm if required</i>	

It was stressed that Sports Club membership was important for participants in all sports – as this was essential for coverage by the Club's insurance.

Everyone should therefore complete a respective Membership Form, copies of the recently revised form being available from the Club Secretary. It was also suggested that a Direct Debit Form should be issued with each Membership Form and that this would be timed to coincide with the start of the football season – CC to ensure members sign up for next year.

Agenda Item 7 – Any Other Business

- 200 Club Status

Originally proposed and partially implemented some 2-3 years ago, the 200 Club had so far received £440 income – but thus far there had been no monthly draws or pay-outs, which should actually total 50% of the income. It was therefore agreed to hold multiple draws to pay back 50% of the above income to current investors.

A decision on re-launching and 'expanding' the 200 Club would be made at a future MBSC Committee meeting, once the Clubhouse project was well underway or complete.

- Potential Insurance Claim

There was a recent incident at the ground when high wind had lifted one of the cricket pitch covers over the Wellsborough Road boundary hedge, striking a passing vehicle. Thankfully there was no-one injured in the incident, although the vehicle had suffered some damage. The Sports Club insurance (NFU) advised that this would be classified as an 'Act of God' and, with no personal injury, there should be no valid claim from the third party – but the Sports

Club could claim for repairs to the cricket pitch cover if required. Thanks were due to Stella for dealing admirably with the incident, including taking photographs of damage incurred at the time and subsequent correspondence.

The meeting concluded at 9.30 pm

Appendices:

- A. List of AGM Attendees
- B. Draft MBSC Committee Structure